

Dorset Health and Wellbeing Board

Minutes of the meeting held at County Hall, Colliton Park, Dorchester,
Dorset, DT1 1XJ on Wednesday, 1 March 2017

Present:

Rebecca Knox (Chairman)

Ben Ansell (Chief Fire Officer, Dorset and Wiltshire Fire Authority), Helen Coombes (Interim Director for Adult and Community Services, Dorset County Council), Tim Goodson (Clinical Commissioning Group), Margaret Guy (Healthwatch), Mike Harries (Director for Environment and the Economy, Dorset County Council), Jill Haynes (Elected County Councillor), Helen Horsley (Voluntary Sector), Rebecca Kirk (Dorset District and Borough Councils' Officers), Bennett Low (NHS England), Rachel Partridge (Dorset County, District and Borough Councils' Officers), Ron Shields (Local NHS Provider Trust), Debbie Simpson (Dorset Police) and Sara Tough (Director for Children's Services, Dorset County Council).

Officers Attending:

Laura Brewer (Public Health Manager - Purbeck District Council), Sam Crowe (Assistant Director of Public Health - Bournemouth), Miriam Maddison (Programme Director, Health and Social Care Integration), Patrick Myers (Assistant Director - Design and Development), Debbie Ward (Chief Executive) and Helen Whitby (Senior Democratic Services Officer).

(Notes: (1) These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Dorset Health and Wellbeing Board to be held on **Wednesday, 21 June 2017**.

(2) Board agendas and reports are available via
<https://www.dorsetforyou.com/countycommittees>)

Apologies for Absence

1 Apologies for absence were received from David Haines, David Phillips, Simone Yule and Forbes Watson.

Code of Conduct

2 There were no declarations by members of disclosable pecuniary interests under the Code of Conduct.

Minutes

3 The minutes of the meeting held on 9 November 2016 were confirmed and signed.

Public Participation

Public Speaking

4 The Chairman advised members that two questions relating to the Sustainability Transformation Plan and Clinical Services Review had been submitted by Mr Chris Bradley, Chairman of the Swanage Branch of the South Dorset CLP, and Mr Damien Stone, resident of Wimborne. A copy of the questions and answers are attached in the Annexure to these minutes 1.

One public statement relating to the Sustainability Transformation Plan had been received from Mrs Deborah Monkhouse. This is attached in the Annexure to these minutes.

Petitions

There were no petitions received at the meeting in accordance with the County Council's Petition Scheme.

Better Care Fund Update

- 5 The Board considered a report by the Interim Director for Adult and Community Services, Dorset County Council, which provided a further update on progress with the Better Care Fund (BCF) planning for 2017-19. The last report was considered on 9 November 2016.

The Programme Director, Health and Social Care Integration, presented the report in detail. Members noted that national planning guidance was still to be published but this was likely to be after the Chancellor's budget statement the following week. Until the guidance was received work would continue. Attention was drawn to the recommendation to extend areas of work covered by the BCF over the next two years and which would align with the direction of travel of the Sustainability Transformation Plan (STP), the sustainability of funding, the continuing work on the budget, and the need for a delegation to be agreed in order to enable the submission of draft plans to meet deadlines if these did not align with Board meetings. Members would be informed if the delegation was used.

Members received a brief overview of the breadth of work covered by the BCF, This included how it related to delivery of parts of the STP, activities to support early help, to support community sector organisations as part of Locality Teams, to help connect the public into local community organisations who were best placed to support them, activity to support carers, integration of Locality teams, looking at the sharing of information in order to get a better understanding of a person's care needs and development of the Dorset Care Record. Although most activities covered the whole of the Board's area, members asked for some indication of the geographical areas covered by these activities. Officers would consider how this could be undertaken outside of the meeting.

It was noted that there had been a significant improvement in the number of cases of delayed transfers of care over the winter, with Dorset out-performing the rest of the South-West. This was the result of the work of the integrated teams and the focus on admission avoidance and discharge support. This work would be rolled out across some localities and then wider Dorset.

There was some discussion about the use of the BCF to deliver activities over the next couple of years, the need for transformation, and of who was best placed to take ownership and development of locality plans, given the different elements involved and the variations from locality to locality. It was recognised that the Board and the Locality Groups had roles to play in this.

Members welcomed the difference activities were making, and asked about market risks and what steps were being taken to maximise benefits and make a difference. The Programme Director explained that an agreed joint plan was being developed by the County Council and the Clinical Commissioning Group to identify work which would have an impact and she gave examples to illustrate this.

Resolved

1. That the new elements of work for the 2017-19 plan (Care market development, Enhanced healthcare in care homes and further developments in locality teams and locality working be agreed in principle, whilst noting that the detailed agreement will still be subject to the Board's usual governance for the Better Care Fund.
2. That, to enable submission in line with any deadlines set in future detailed guidance, the Interim Director for Adult and Community Services, after consultation with the Chairman of the Dorset Health and Wellbeing Board, be nominated to sign-off the draft 2017-19 Better Care Fund Plan for submission into the assurance process. This would cover any submission required before the date of the next Health and Wellbeing Board only.

Children and Young People Plan

6 The Board considered a report by the Director for Children's Services, Dorset County Council, on recent changes to the Children's Trust Board and its refocus on activity under the banner of "Accountable Alliance for Children and Young People". This provided an update on the report considered at the meeting on 9 November 2016. Members noted that on page 24 of the report the word "clashes" should be replaced by "classes".

The Assistant Director - Design and Development, Dorset County Council, presented the report, explaining the refocus and the four primary areas to be championed (to facilitate, encourage and overcome barriers, proactively promote and facilitate/collaborate interagency working, where accountabilities are reported, interrogated and analysed for impact and outcomes and act as champion and leader for the delivery of Prevention at Scale as it impacts on children and young people) which adopted principles of best practice. The draft terms of reference for the Alliance were included in the report. The Family Partnership Zones, which were predicated on early intervention and prevention in order to reduce more expensive, intensive work, were key to delivery of the strategy. It was planned that the Alliance would be the champion for Prevention at Scale for children and young people. Board members were keen to ensure that the Prevention at Scale outcomes of the Alliance were measured and challenged by the Health and Wellbeing Board where this was delivering the Prevention at Scale element of the CCG's Sustainability and Transformation Plan and those outcomes required by the County Council's health and social care integration agenda.

In discussing the report, members highlighted the need for reports to be succinct and in plain English. Reference was made to the fact that the County Council had signed up to the Military Covenant and that Family Partnership Zones were based around school pyramids which could provide opportunities to identify and target services to those most in need, including military families. It was also noted that the County Council was a "pioneer" for the new free 30 hour child care programme, which would provide additional opportunities to identify those at risk or in need and that a bid to the Local Government Innovation Fund to create a predictive tool to identify and provide better support to children prior to referral had been successful. Members also discussed prevention at scale, the need for a better understanding of geographical areas and using data to raise standards of provision in order to increase opportunities and improve outcomes for children, young people and families.

Concern was expressed about the need for clear links between organisations, the lack of clarity of the different boards/committees and their different governance mechanisms, the potential for duplication of effort and the need for staff to be fully informed in order to be able to help in a more productive way. In relation to this, one Board member in particular highlighted that Governance for the delivery of the various programmes required to address safe and healthy outcomes, across the ages, was difficult to understand and as such Board members welcomed the development of a structure with partners on the Health and Wellbeing Board where co-direction and monitoring/challenge of delivery could take place, which the next items in the minutes would explore further. The Assistant Director - Design and Development was asked to provide Board members with Alliance contact details in order to increase awareness within the different organisations. It was suggested that an update on progress could be provided for members between meetings.

Resolved

1. That the approaches contained in the plan be endorsed, subject to comments outlined in the minute above, particularly those in relation to work activity where the remit to deliver for the Sustainability and Transformation Plan falls within the Health and Wellbeing Board Prevention at Scale outcomes.

2. That the Board receive a fuller explanation of Family Partnership Zones at a future meeting and, a written brief for members following the meeting
3. That the Assistant Director – Design and Development provide Board members with Alliance contact details.

Delivering the Health and Wellbeing Board Strategy, including the role of localities

- 7 The Board received a presentation from the Assistant Director of Public Health, Public Health Dorset, which set out the local delivery plan which tied together and aligned elements of work to deliver the Health and Wellbeing Strategy and Prevention at Scale (PAS) work. This would help inform the Board's work programme and develop a system for oversight and which would hold partners to account for outcomes and activities. This item and the next two were intrinsically linked.

The Board was reminded that the Health and Wellbeing Strategy and its three key priorities (starting, living and ageing well) were refreshed and adopted in August 2016.

The Board then heard from Laura Brewer, Public Health Manager - Purbeck District Council, who spoke about Locality Groups, the challenges they faced and how Board members could support them in their work. It was noted that there were no Locality Groups in Weymouth and Portland and West Dorset currently and that existing Groups were progressing at different paces. In view of a general lack of understanding of the links between the Groups and the Board, more direction was sought to inform the strategic local plan and decision-making, to make Locality Group membership more consistent, with clear accountability and reporting mechanisms between the Groups and the Board and for there to be named contacts for key organisations. In this way all could share learning, activities and experience which would be invaluable in relation to PAS.

Members discussed the important role Locality Groups had in delivering the Health and Wellbeing Strategy on the ground, the need for Groups to be introduced where there were gaps and for terms of reference to be consistent. The Healthwatch Representative drew attention to the fact that the financial support previously provided for the Purbeck Locality Group would no longer be available and that this might affect delivery of initiatives and residents health. The Chairman agreed that resource needed to be considered for localities following the meeting. to consider this outside of the meeting.

The Poole and Bournemouth Health and Wellbeing Board had considered the Health and Wellbeing Board Strategy at a recent meeting.

This item would be considered at the next meeting with a focus on how Locality Groups could align their work with delivery of the Sustainability Transformation Plan and Prevention at Scale.

Resolved

That an item on Locality Groups and how they align their work with delivery of the Sustainability Transformation Plan and Prevention at Scale be provided for consideration at the next meeting.

Sustainability Transformation Plan and Prevention at Scale

- 8 The Board received a presentation from the Consultant in Public Health, Public Health Dorset, which updated the Board on progress with the Sustainability Transformation Plan (STP), with a focus on the foundation tier - Prevention at Scale (PAS).

The Board were reminded that a joint workshop had been held by Dorset and Poole and Bournemouth's Health and Wellbeing Boards in October 2016 to develop actions around three areas, cardiovascular disease, alcohol, and musculo-skeletal/mental

health. A detailed explanation of how work was progressing was provided for the many areas of increased activity across all age ranges. Of particular note were the successful funding bid for a pilot scheme for digital access for 5-19 years old and the awaited outcome of the bid to Sport England to fund a local delivery pilot to increase physical activity for 55-65 year olds.

The Chairman stated that the PAS agenda had the potential to help deliver aspects of the STP and she reminded all members that they had the opportunity to contribute to each of the areas of work. She asked them to identify current and potential link officer details to the Dorset Public Health Team to ensure work on Prevention at Scale could be taken further and better co-ordinated to be able to work at pace between Board meetings.

The Board discussed how the proposed new terms of reference might better coordinate work, provide a clearer understanding of roles, the need for a long term cultural change to support transformation, how the Board was best placed to challenge performance and address any financial, or service gaps and improve quality and start to make a practical difference. It also had a role to reduce duplication and hold partners to account and it was hoped that changes to the terms of reference would give more energy, challenge and capacity to shape and improve services and outcomes for residents. It was suggested that there should be consistency with the language and terms used. The Chief Fire Officer gave a firm commitment to provide resources to help improve fitness and wellbeing where possible and challenged other members to put actions into words.

Councillor Paul Kimber, the County Councillor for Portland Tophill, addressed the Board on behalf of many resident groups who were concerned about the £229M cut in funding for the NHS, the CCG's apparent lack of public engagement with regard to the STP and integration of health and social care. He referred to the 30,000 signatures on a recent petition relating to the STP and considered the public consultation to be insufficient. He also reported that he had tried to submit a Notice of Motion for the Board to consider but had been unable to do so. The Chairman explained that the Notice of Motion was one which the Board could not receive since the challenge was to the CCG governance and activity, not the Health and Wellbeing Board.

The need for the work to progress outside of Board meetings was highlighted and it was agreed that copies of the presentations would be sent to all members following the meeting.

Resolved

1. That a copy of the presentations be emailed to members following the meeting.
2. That consideration be given to drawing up a timeline showing actions, timescales and anticipated improved outcomes.

Future Roles and Working of the Health and Wellbeing Board

9 The Board considered a report by the Deputy Director of Public Health which proposed a new focus for the Board in the context of the local requirement to deliver Prevention at Scale (PAS) and integration of community health services under the Dorset Sustainability Plan (STP) and proposed changes to the Board's Terms of Reference to support this.

The Deputy Director of Public Health presented the report and explained that the proposed changes would allow the Board to play a more central role in the delivery of PAS under the STP, the integration of community health services and primary care, and provide sufficient challenge to fill any gaps in provision. He also highlighted the importance of place-based and locality input for any pan-Dorset STP. It was noted that suggested changes to the format of Board meetings had been mirrored in recent

changes to meetings of the Joint Public Health Board. The same report was to be considered by the Poole and Bournemouth Health and Wellbeing Board.

Members welcomed the report and the proposed changes to meeting format and terms of reference. They recognised that this provided a means of setting out the work programme, developing a system which would enable partners to be held accountable for their particular role which could assist the delivery of PAS and the STP, and would change the relationship between the Board and Locality Groups so that information came from Groups to the Board rather than the other way round as was the current practice.

There was some discussion about whether the Board should aspire in the longer term to create a sustainable transformation for all public services, to provide greater challenge as to how resources were used, work in the best interests of residents' health and wellbeing being, and whether the terms of reference should reflect this. It was recognised that there was a need to advance plans with clear timescales and to better use resources in localities. It was hoped changing the format of meetings would enable the Board to focus on its general statutory responsibilities, to oversee local delivery of PAS and the Joint Health and Wellbeing Strategy and encourage more people to become involved in the Board's work, both inside and outside of meetings. It was recognised that these changes offered the best opportunity to influence and integrate PAS, the work of the Better Care Fund, and of tackling issues and delivering ambition.

The need for Board members to have visibility and address concerns about duplication and consistency across organisations was highlighted.

Resolved

1. That the re-focusing of the work programme of the Board so that it can function as a delivery board for the Prevention at Scale programme of the sustainability and Transformation Plan be supported; and the Board's statutory responsibility for BCF be used as a way to focus on the overlaps between the Integrated Community Services/Primary ~Care programme with Prevention at Scale, especially in respect of health and social care services.
2. That the format of the meeting into two parts, one to focus on general statutory responsibilities and the other to oversee local delivery of Prevention at Scale and the Joint Health and Wellbeing Strategy be adopted.
3. That the change to the format of future meetings of the Joint Public Health Board be noted.

Recommended

That the County Council's Cabinet be asked to agree the revised Terms of Reference as set out in Appendix 3 of the report.

Reason for Recommendation

To ensure that the Dorset Health and Wellbeing Board was best placed to take a people and place-based view of how the changes proposed in the Sustainability and Transformation Plan, particularly around Prevention at Scale and Integration, would work for people in Dorset.

Forward Work Plan

- 10 The Board considered a report by the Director of Public Health that updated members on the current Forward Plan for Board meetings and events.

The Chairman stated that there was a need for the Board to work more flexibly and at a faster pace and not be tied to a programme of work which might be outdated in a few months' time. She explained that future meetings would be held in two parts; one centred on Prevention at Scale and the Sustainability Transformation Plan; and the

other on the Board's statutory responsibilities. In future there would be more electronic engagement between meetings.

Items on Family Partnership Zones (at minute 6 above) and Locality Groups (at minute 7 above) had been added to the work programme at the meeting and it was suggested that an update on the delivery of PAS/Integration of Community Services Group West would be the focus for all future meetings.

Resolved

That reports on Family Partnership Zones, Locality Groups and the work of the PAS/Integration of Community Services Group West be provided to a future meeting.

Meeting Duration: 2.00 pm - 4.45 pm